

LAMAR CISD
079901

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

REGULATION
CDC(LOCAL)

Board Policy states that the Board of Trustees reserves the authority to accept any gift of money or property with a value of \$2,500 or more. Board policy CDC (LOCAL) must be strictly adhered to. Donations consisting of various components will be considered as one (1) gift and may not be submitted as individual components to avoid the ceilings set by Board Policy. Further guidance for specific types of donations may be found in the Administrative Regulations for playground equipment, donations of cash and property, etc.

In addition to Board policy, other legal requirements and prudent business practices must be followed. Donations of funds or tangible property will only be considered if the donation is in compliance with state/federal laws and District policies and administrative directives. All donations to the school district must be approved by the appropriate administrator. All donations to the District or a student group shall become the sole property of the District for its use and disposition.

The Superintendent or designee shall examine and evaluate offers of gifts or donations to the District when they:

- have a purpose consistent with District purposes, mission, and strategic plan.
- place no restrictions on school programs.
- do not require the endorsement of a business product.
- do not conflict with policies or actions of the Board or public law.
- do not require extensive District maintenance.

Funds donated by parent organizations (PTO or booster clubs) or school organizations:

Monies donated for equipment or construction type projects are subject to the approval of the sponsor or head coach of the student group (i.e. band, baseball, etc.) as well as the appropriate administrator. Additional levels of approval may be required based on the type of donation. (See Board policy CDC, administrative regulations, and "Construction" below.)

Acknowledgments: Acknowledgement will only be considered for entities in keeping with the standards of the District and community. Authorized donations may qualify for acknowledgment by the school or District if it is a significant donation of \$5,000 or more and considered long-term or permanent (capital outlay).

- The item purchased must qualify for capitalization under the district's standard accounting procedures. Equipment, furniture, technology, buildings, etc. meet the capitalization requirements if they have a **per-unit** cost of \$5,000 or more and a useful life of more than one year.

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- The acknowledgment will consist of the donor/business name, prominently displayed on the face of the item
- The donor name may occupy no more than 1/4 of the available space, and*
- There is a limit on the number of acknowledgments on any one item in keeping with the visual appeal determined by administration.
- Any trailer/sign, etc. should be clearly designated by the school name and the group as the primary identification.

Advertisements: Advertisement will only be considered for entities in keeping with the standards of the District and community and in compliance with Board Policies CNB and GKB. A company or organization's promotional message may be displayed through a Lamar CISD product or item promoted and/or visible on Lamar CISD property if additional benefits accrue to the District or school and the authorized donation meets the provisions that follow:

- The company must pay the total cost of the promotional material,
- Advertisements are confined to **athletic areas**,
- Advertisements are limited to a duration of 1 year, with \$1,000 minimum amount and renewable up to three years for \$3,000,
- The maximum advertisement duration for donations greater than \$10,000 is 10 years.
- Additional guidelines are in place for signs at athletic facilities.
- *An advertisement is only allowable on non-frontage locations and may occupy no more than 1/4 of the available space by any single entity.*
- There is a limit on the number of advertisements on any one item in keeping with the visual appeal determined by administration.

Construction on District Property: Construction and/or permanently attaching an item, structure, etc. to District property requires the approval of the appropriate associate superintendent and/or the superintendent. Supervision of all projects will be under the guidance of the District and all projects must meet all applicable government regulations. Any signage must comply with applicable city ordinances in effect at the time of donation.