

PRINTING CATEGORIES

Printing

B&W Copies
Bookmarks
Brochures
Calendars_Flip
Cards_Flat
Cards_Folded
Certificates
Color Copies
Color Copies_Posters
Copies_Legal
Custom Pads
Door Hangers
GBC Bound Books
Labels & Stickers
Magazines

Name Tags
NCR Forms
One-Fold
Personalized Stationary
- Business Cards
- Letterhead
- Envelopes
Programs/Booklets
- Half size
- Full size
School Bucks
Tickets_Custom

Large Format

A-Frames
Banners

Canvas Prints
Posters
Retractable Backdrops
Retractable Stands
- Banner Stands
- Signature Stands
- Utility Stands
Wallpaper
Window Signage
Yard Signs

Promotional Items

Acrylic Prints
Buttons
Framed Canvas Prints
Golf Balls

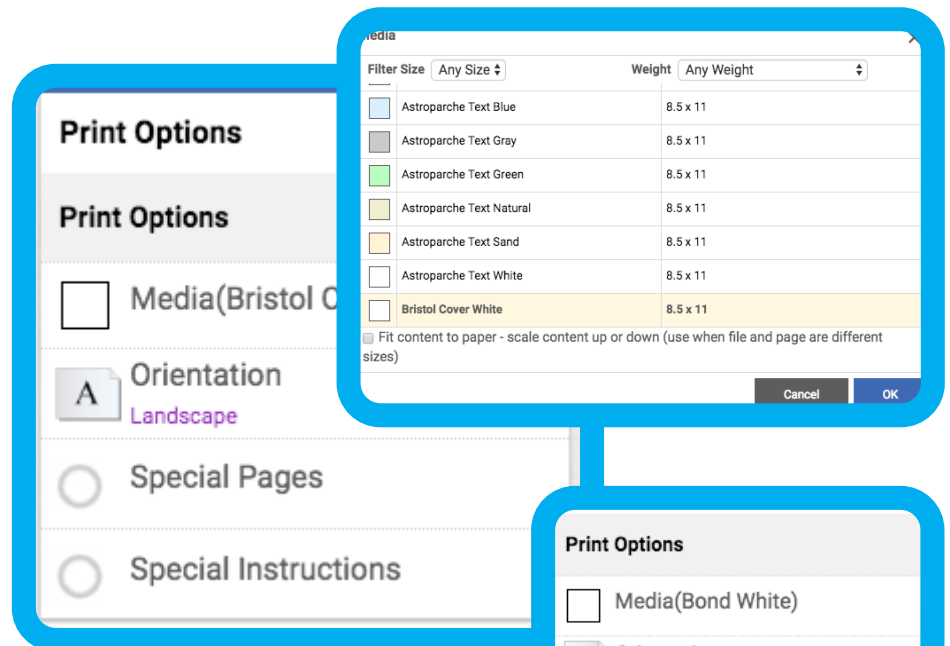
Mouse Pads
UVC Decals
Wood Panels

District Items

Bulk mail envelopes
Business cards
Business Reply envelopes
District Letterhead
District Signage
District Stationary
Receipt books

All the available products under these categories are organized in order to make ordering more efficient. In addition this allows us to individualize each item so that the user only select relevant options. Thus streamlining the ordering process.

For example, if ordering Certificates, the product only includes options that are relevant to certificates, such as the media. Only Astrobright & Bristol White are available since these are the only media types that certificates are printed on. In contrast to this, the B&W Copies item, includes many more media options to choose from as we are able to print on many more media types for that product type.



It is essential that you “always” follow these 7 keys when placing your order.

ALWAYS

- Select the appropriate category
Printing, Large Format or Promotional Items
- Choose the desired item based on what you need printed
- Attach a Digital file
- Provide a name that identifies your job accurately
- Enter the quantity desired
- Select all the necessary Print & Finishing Options
- Custom format job to proper size.